

Minutes from 4.10.08 Trustee meeting

In attendance: Sue Tillotson, Hildred Tatro, Al Stirt, Jim Weed, Gail Miller and Alison Dubilier.

Dolores will pick up more hours to fill gaps in hours: 12-1 p.m. Friday and 5-7 p.m. Mon; she already works 5-7 on Wed. & Fri. Alison will show Dolores how to pay bills.

Gail will talk to someone about having National Honor Society students (maybe 1 or 2) earn community service time by helping with chores such as filing, calling people who have overdue books, creating displays, helping at story hours, etc.

Sue is applying for a Winnie Belle Learned grant for \$500 to start a graphic novel collection. Combined with the \$300 in this year's budget, a good collection could be had. On Friday, April 18 at 10 a.m. area librarians and the high school and elementary school librarians are invited to meet at the library with D.O.L. Children's Services Consultant Grace Greene to learn more on this topic.

CVAA's program for seniors on balance didn't work out. Sue is talking to the coordinator about a possible gardening series at the library.

Book Discussion: The first in the series has happened. Only 4 attended that discussion. The next one is slated for April 22.

Summer Reading Program: One of the scheduled performers has canceled so Sue needs to fill one slot.

Someone talked to Sue about coming in once a month to host a small business person program. They will figure out a schedule.

Hildred needs to work on the five year plan. Jim will call DOL and request downloads of sample five year plans. We will work on this process over time.

Sue will look for potential storage space in the building. The library needs to possibly expand in the future - in the area of storage especially - so the back room will be more usable as a meeting place. For now Sue will look for filing cabinets.

Suggestions in the five year plan: Sue thinks we should have 2 people on duty at all times as the traffic has increased significantly and will continue. She thinks Jeremiah Kellogg may be able to come from the DOL to talk about 5 year plans.

The 2 librarians are now titled as such.

A suggestions was made to begin to overlap hours with Dolores covering some time before and/or after her shift when the other librarians are in. One idea is to make her schedule 5-8 three times a week.

Gail will find out when Ward is back in town so we can give him a send-off.

Maintenance: Hildred will call Ken Whitehead. Gail will pursue carpet issue and call clock repair guy.

Gail will talk to Carol Guilmette about becoming a trustee to replace Alison.

The next meeting will be Thursday, May 8, at noon.